

INTERNAL QUALITY ASSURANCE CELL (IQAC)
DHING COLLEGE

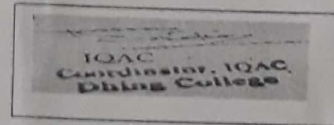


NOTICE

14/07/2022

It is hereby notified that a meeting of IQAC will be held today at 2.00 PM AM in the conference room to discuss about the following important agenda (S) in view of forth coming NAAC Assessment & Accreditation . Therefore I request all respected members of IQAC to be present in time. The honourable President of the Governing Body will grace the occasion.

Agenda	
1	Chairing the seats by President GB & Chairperson of IQAC
2	Brief Introduction about the meeting by Coordinator IQAC
3	Discussion on submission/ proof reading of SSR and payment of Fees .
4	Approval of SSR by IQAC
6	Others
7	Speech & Suggestion from GB President
8	Speech & Suggestion from Chairperson IQAC & Principal Dhing College
9	Speech & Suggestion from Members of IQAC
10	Resolution & recommendations
11	Vote of thanks



Dr. Manoj Kr. Saikia
Coordinator, IQAC

Principal

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Meeting of IQAC

Dated - 14.07.2022

Signature of members present :-



1. Dinesh Ch. Nath
2. Bijan Chandra Nath
3. Sushanta Kumar
4. for Kangkana Sharma
5. Golind Ch. Bhattacharya
6. Nandan Kumar Baruah
7. Nabnila Baishya
8. Dr. M. B. Saha
9. Dr. M. E. Chowdhury
10. Dr. Ujjayanta Bar.
11. Abdul Kadir
12. John Ch. Nath

Principal

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Coordinator, IQAC
Dhing College



Minutes of IQAC Meeting held on 14/07/2022

At the very outset the President of the Governing Body (*Special invitee*) Sri. Dinesh Ch. Nath and Principal of the College Dr. Biman Hazarika took their seats as Chair person of IQAC. The Coordinator of IQAC Dr. Manoj Kr. Saikia briefly highlighted about the agenda of the meeting. The coordinator also read out the proceedings of last meeting held on 29/12/2021 and action taken and seeks suggestion from the member. The Coordinator of IQAC submitted the draft SSR report for approval of IQAC and gave a power point presentation highlighting all aspects of SSR preparation and submission as per NAAC guideline. The coordinator also briefed about the technical inability to file the SSR in time that means within 45 days from the date of submission of IIQA. Hearing on Coordinator's discussion on SSR preparation the august body finally decided to submit the SSR to NAAC on 16/07/2022. The meeting also decided to give a final proof reading of draft SSR to make it an error free. After threadbare discussion on the draft SSR the honourable President of Governing Body also declared GB approval on SSR in their 13/06/2022. The meeting finally adopted the following resolutions:

Resolution adopted	Action taken
Resolution 01: The meeting resolved that the SSR draft should be verified by respective Criterion Committee on 15/07/2022 and submits the same to IQAC.	<ul style="list-style-type: none">The draft SSR has been verified by a team of Criterion Coordinators
Resolution 02: The meeting resolved that the SSR prepared by IQAC as per NAAC format may be approved for onward submission to NAAC through HEI portal of the College Track ID: ASCOGN 11961, AISHE ID: C-17135 latest by 16/07/2022 at 3.00 PM.	<ul style="list-style-type: none">The draft SSR has been approved by Governing body and IQAC Cell and successfully submitted to NAAC through HEI portal of the Institution
Resolution: 03: The meeting also resolved that an amount of Rs.59000/- to be paid to NAAC as SSR initial Fees through a Netbanking accounts of the College an authorized the Head of	<ul style="list-style-type: none">The amount of fees has been deposited through a net banking A/C of the College

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Coordinator, IQAC
Dhing College



Institute to initiate the process.

Resolution 04: The meeting also resolved that the Vice -Principal of the College Sri. Sujit Kr. Sarma had contributed a lot for the IQAC and therefore he may be requested to extend all possible help to IQAC till his retirement or completion of NAAC assessment.

- The IQAC Cell has communicated with the matter concerned.

Resolution 05: The meeting also resolved the inclusion of Sri. Gobin Ch. Bharali as Associate Coordinator of IQAC , Sri. Ajit Sarma, Sri. Binod Bora and Dr. Ujjayanta Das as members of IQAC

- All are included in IQAC cell

Resolution 06: The meeting also resolved the inclusion of Sri. Ranjon Neog Head Assistant as administrative member in place of Sri. Bhairab Bora, Retd H/A.

- Sri. Bhairab Ch. Bora Retd. Head Assistant has replaced by Sri. Ranjon Neog, H/A of the College w.e.f

Resolution 07: The meeting also resolved that the IQAC office should further be renovated with inclusion of more IT tools.

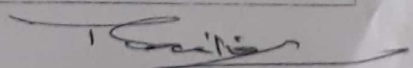
- Process initiated by the Principal of the College.

The meeting was concluded by valuable suggestions and recommendation by the principal and vote of thanks by the Coordinator of IQAC

Principal & Chairperson of IQAC


Principal

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Coordinator, IQAC

Coordinator, IQAC
Dhing College